



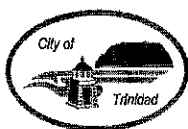
Posted: Friday, May 30, 2014

NOTICE AND CALL OF A SPECIAL MEETING OF THE TRINIDAD CITY COUNCIL

The Trinidad City Council will hold a special meeting on
WEDNESDAY, JUNE 04, 2014 at 6:00 PM

CLOSED SESSION BEGINS AT 5:30PM

- I. **CALL TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **ADJOURN TO CLOSED SESSION**
Personnel Issue: Section 54957(b), City Manager Selection and Recruitment Process
- IV. **APPROVAL OF AGENDA**
- V. **APPROVAL OF MINUTES** – No minutes to approve
- VI. **COUNCIL MEMBER REPORTS, COMMITTEE ASSIGNMENTS**
- VII. **ITEMS FROM THE FLOOR**
(Three (3) minute limit per Speaker unless Council approves request for extended time.)
- VIII. **CONSENT AGENDA**
 1. Financial Status Reports for April 2014.
 2. Law Enforcement Activity Update – May 2014
 3. Resolution 2014-05: Requesting the County Elections Department to Conduct the November General Election Services on Behalf of the City of Trinidad.
 4. Contract Amendment for Water Treatment Plant Upgrade Project.
 5. Budget Adjustment for Planning Services.
 6. Resolution 2014-07: Approving Grant Application to the Coastal Commission for Funding Through the LCP Planning Assistance Program.
 7. Resolution 2014-08: Approving the Application to the Ocean Protection Council for Funding Through the LCP Sea Level Rise Grant Program.
- IX. **DISCUSSION/ACTION AGENDA ITEMS**
 1. Discussion/Decision regarding Resolution 2014-06: Requesting the 2012 VDU Ordinance Submitted to the Coastal Commission for Review be Withdrawn.
 2. Discussion/Decision regarding Resolution 2014-09: Adoption of the FY2015 City Budget.
- X. **ADJOURNMENT**



CONSENT AGENDA ITEM 1

SUPPORTING DOCUMENTATION FOLLOWS WITH: 8 PAGES

1. Financial Status Reports for April 2014.

City of Trinidad
Statement of Revenues and Expenditures - GF Revenue
From 4/1/2014 Through 4/30/2014

		Current Month	Year to Date	Total Budget - Original	% of Budget
Revenue					
41010	PROPERTY TAX - SECURED	0.00	45,899.97	79,125.00	(41.99)%
41020	PROPERTY TAX - UNSECURED	0.00	2,826.40	3,025.00	(6.57)%
41040	PROPERTY TAX-PRIOR UNSECURED	0.00	18.54	80.00	(76.83)%
41050	PROPERTY TAX - CURRENT SUPPL	0.00	194.49	100.00	94.49%
41060	PROPERTY TAX-PRIOR SUPPL	0.00	100.68	200.00	(49.66)%
41070	PROPERTY TAX - FINES	0.00	632.52	0.00	0.00%
41071	MOTOR VEHICLES	0.00	0.00	1,170.00	100.00)%
41072	PROP TX - BOOKING FEES	0.00	21.23	0.00	0.00%
41100	PROPERTY TAX - INTEREST +	0.00	12.60	0.00	0.00%
41110	PROPERTY TAX EXEMPTION	0.00	667.25	1,300.00	(48.67)%
41130	PUBLIC SAFETY 1/2 CENT	0.00	870.35	1,420.00	(38.71)%
41140	PROPERTY TAX - DOCUMENTARY RE	0.00	723.25	1,000.00	(27.68)%
41190	PROPERTY TAX ADMINISTRATION FE	0.00	(1,163.00)	(2,317.00)	(49.81)%
41200	LAFCO Charge	0.00	(1,152.29)	(742.00)	55.30%
41210	IN-LIEU SALES & USE TAX	0.00	13,286.25	27,442.00	(51.58)%
41220	IN LIEU VLF	0.00	13,760.00	27,960.00	(50.79)%
42000	SALES & USE TAX	17,841.35	126,466.12	190,000.00	(33.44)%
43000	TRANSIENT LODGING TAX	443.04	74,812.96	93,000.00	(19.56)%
46000	GRANT INCOME	0.00	3,032.00	0.00	0.00%
53010	COPY MACHINE FEE	0.00	8.70	50.00	(82.60)%
53020	INTEREST INCOME	2,180.68	7,085.57	15,500.00	(54.29)%
53090	OTHER MISCELLANEOUS INCOME	0.00	934.54	1,000.00	(6.55)%
54020	PLANNER- APPLICATION PROCESSIN	0.00	3,144.73	5,000.00	(37.11)%
54050	BLDG. INSP-APPLICATION PROCESSI	527.24	6,336.54	7,000.00	(9.48)%
54100	ANIMAL LICENSE FEES	5.00	219.00	100.00	119.00%
54150	BUSINESS LICENSE TAX	55.00	9,857.00	9,500.00	3.76%
54300	ENCROACHMENT PERMIT FEES	0.00	250.00	400.00	(37.50)%
56400	RENT - VERIZON	2,243.06	16,757.16	21,300.00	(21.33)%
56500	RENT - HARBOR LEASE	5,085.00	5,085.00	5,125.00	(0.78)%
56550	RENT - PG& E	8,597.55	9,844.98	8,500.00	15.82%
56650	RENT - SUDDENLINK	0.00	2,366.98	4,492.00	(47.31)%
56700	RENT - TOWN HALL	240.00	3,833.85	9,000.00	(57.40)%
59999	INTERDEPARTMENTAL TRANSFER INC	0.00	0.00	30,000.00	100.00)%
	Total Revenue	37,217.92	346,733.37	539,730.00	(35.76)%

City of Trinidad
Statement of Revenues and Expenditures - GF Expense
201 - GFAdmin
From 4/1/2014 Through 4/30/2014

		<u>Current Month</u>	<u>Year to Date</u>	<u>Total Budget - Original</u>	<u>% of Budget</u>
Expense					
60900	HONORARIUMS	250.00	2,400.00	3,000.00	20.00%
61000	EMPLOYEE GROSS WAGE	11,317.56	80,439.99	97,303.00	17.33%
61250	OVERTIME	0.00	0.00	500.00	100.00%
61470	FRINGE BENEFITS	69.24	473.14	0.00	0.00%
65100	DEFERRED RETIREMENT	435.75	3,194.07	3,776.00	15.41%
65200	MEDICAL INSURANCE AND EXPENSE	388.77	3,887.70	5,779.00	32.73%
65300	WORKMEN'S COMP INSURANCE	0.00	(3,275.20)	3,211.00	202.00%
65500	EMPLOYEE MILEAGE REIMBURSEMENT	44.00	408.84	1,000.00	59.12%
65600	PAYROLL TAX	903.64	6,423.98	7,733.00	16.93%
65800	Grant Payroll Allocation	3,540.24	1,388.96	2,600.00	46.58%
68090	CRIME BOND	0.00	700.00	455.00	(53.85)%
68200	INSURANCE - LIABILITY	(310.70)	4,514.25	9,675.00	53.34%
68300	PROPERTY & CASUALTY	0.00	3,797.95	4,080.00	6.91%
71110	ATTORNEY-ADMINISTRATIVE TASKS	1,518.00	3,861.00	22,320.00	82.70%
71130	ATTORNEY-LITIGATION	1,985.00	6,673.38	8,000.00	16.58%
71210	CITY ENGINEER-ADMIN. TASKS	0.00	1,406.00	1,500.00	6.27%
71310	CITY PLANNER-ADMIN. TASKS	0.00	37,932.08	38,600.00	1.73%
71410	BLDG INSPECTOR-ADMIN TASKS	390.00	3,465.43	7,000.00	50.49%
71510	ACCOUNTANT-ADMIN TASKS	1,468.48	10,760.41	15,600.00	31.02%
71620	AUDITOR-FINANCIAL REPORTS	0.00	13,585.00	13,585.00	0.00%
72000	CHAMBER OF COMMERCE	0.00	3,887.76	11,520.00	66.25%
74200	REIMBURSED GRANT ADMIN EXP	(244.76)	(2,006.45)	0.00	0.00%
75110	FINANCIAL ADVISOR/TECH SUPPORT	180.00	2,975.00	5,000.00	40.50%
75130	GARBAGE	126.29	126.29	0.00	0.00%
75160	LIBRARY RENT & LOCAL CONTRIB.	0.00	0.00	500.00	100.00%
75170	RENT	650.00	6,500.00	8,190.00	20.63%
75180	UTILITIES	765.49	7,604.95	6,500.00	(17.00)%
75190	DUES & MEMBERSHIP	73.50	366.70	500.00	26.66%
75200	MUNICIPAL/UPDATE EXPENSE	0.00	2,427.00	3,500.00	30.66%
75220	OFFICE SUPPLIES & EXPENSE	98.00	4,679.98	5,500.00	14.91%
75240	BANK CHARGES	5.60	250.50	200.00	(25.25)%
75300	CONTRACTED SERVICES	0.00	0.00	1,000.00	100.00%
75990	MISCELLANEOUS EXPENSE	0.00	62.00	100.00	38.00%
76110	TELEPHONE	106.04	1,115.04	1,550.00	28.06%
76130	CABLE & INTERNET SERVICE	160.95	1,879.50	2,160.00	12.99%
76150	TRAVEL	0.00	0.00	1,500.00	100.00%
78190	MATERIALS, SUPPLIES & EQUIPMEN	0.00	1,233.72	1,500.00	17.75%
	Total Expense	<u>23,921.09</u>	<u>213,138.97</u>	<u>294,937.00</u>	<u>27.73%</u>

City of Trinidad
Statement of Revenues and Expenditures - GF Expense
301 - Police
From 4/1/2014 Through 4/30/2014

		<u>Current Month</u>	<u>Year to Date</u>	<u>Total Budget - Original</u>	<u>% of Budget</u>
	Expense				
61000	EMPLOYEE GROSS WAGE	560.24	4,134.87	4,847.00	14.69%
65300	WORKMEN'S COMP INSURANCE	0.00	0.00	160.00	100.00%
65600	PAYROLL TAX	42.87	316.37	371.00	14.73%
65800	Grant Payroll Allocation	0.00	(73.54)	0.00	0.00%
75170	RENT	650.00	6,500.00	8,580.00	24.24%
75180	UTILITIES	476.29	2,084.25	2,140.00	2.61%
75220	OFFICE SUPPLIES & EXPENSE	0.00	0.00	300.00	100.00%
75300	CONTRACTED SERVICES	0.00	37,058.75	87,933.00	57.86%
75350	ANIMAL CONTROL	113.00	1,130.00	1,900.00	40.53%
76110	TELEPHONE	78.64	783.99	1,040.00	24.62%
	Total Expense	<u>1,921.04</u>	<u>51,934.69</u>	<u>107,271.00</u>	<u>51.59%</u>

City of Trinidad
Statement of Revenues and Expenditures - GF Expense
401 - Fire
From 4/1/2014 Through 4/30/2014

		<u>Current Month</u>	<u>Year to Date</u>	<u>Total Budget - Original</u>	<u>% of Budget</u>
	Expense				
60900	HONORARIUMS	150.00	1,500.00	1,800.00	16.67%
75180	UTILITIES	40.34	726.47	1,065.00	31.79%
75190	DUES & MEMBERSHIP	0.00	35.00	10.00	(250.00)%
75280	TRAINING / EDUCATION	0.00	0.00	100.00	100.00%
75300	CONTRACTED SERVICES	0.00	144.00	155.00	7.10%
76110	TELEPHONE	0.00	184.45	265.00	30.40%
76140	RADIO & DISPATCH	0.00	0.00	450.00	100.00%
78140	VEHICLE FUEL & OIL	0.00	95.05	450.00	78.88%
78150	VEHICLE REPAIRS	0.00	138.53	3,000.00	95.38%
78160	BUILDING REPAIRS & MAINTENANCE	0.00	0.00	700.00	100.00%
78190	MATERIALS, SUPPLIES & EQUIPMEN	0.00	1,919.34	2,500.00	23.23%
78200	EQUIPMENT REPAIRS & MAINTENANC	0.00	0.00	750.00	100.00%
90000	Capital Reserves	0.00	0.00	10,000.00	100.00%
96200	TRANSFER OUT	10,000.00	10,000.00	0.00	0.00%
	Total Expense	<u>10,190.34</u>	<u>14,742.84</u>	<u>21,245.00</u>	<u>30.61%</u>

City of Trinidad
Statement of Revenues and Expenditures - GF Expense
501 - PW (Public Works)
From 4/1/2014 Through 4/30/2014

		<u>Current Month</u>	<u>Year to Date</u>	<u>Total Budget - Original</u>	<u>% of Budget</u>
Expense					
61000	EMPLOYEE GROSS WAGE	4,910.85	34,045.00	40,752.00	16.46%
61250	OVERTIME	0.00	0.00	500.00	100.00%
65100	DEFERRED RETIREMENT	497.91	3,449.39	4,271.00	19.24%
65200	MEDICAL INSURANCE AND EXPENSE	1,690.95	17,577.86	23,141.00	24.04%
65300	WORKMEN'S COMP INSURANCE	0.00	0.00	1,389.00	100.00%
65600	PAYROLL TAX	414.30	2,871.22	3,547.00	19.05%
65800	Grant Payroll Allocation	(619.75)	(944.83)	0.00	0.00%
71210	CITY ENGINEER-ADMIN. TASKS	(1,334.25)	6,824.25	4,800.00	(42.17)%
71250	CITY ENGINEER - PROJECT FEES	0.00	3,033.50	4,000.00	24.16%
75120	WASTE RECYCLING PICKUP/DISPOSA	0.00	10.58	0.00	0.00%
75180	UTILITIES	0.00	21.75	0.00	0.00%
75300	CONTRACTED SERVICES	0.00	4,263.51	13,900.00	69.33%
75370	UNIFORMS/PERSONAL EQUIP.	0.00	0.00	450.00	100.00%
78100	STREET MAINT/REPAIR/SANITATION	0.00	460.00	5,000.00	90.80%
78120	STREET LIGHTING	340.96	2,660.69	4,500.00	40.87%
78130	TRAIL MAINTENANCE	0.00	2,978.16	2,500.00	(19.13)%
78140	VEHICLE FUEL & OIL	410.11	3,394.88	4,700.00	27.77%
78150	VEHICLE REPAIRS	59.13	345.66	2,500.00	86.17%
78160	BUILDING REPAIRS & MAINTENANCE	(13,600.00)	9,753.83	7,800.00	(25.05)%
78190	MATERIALS, SUPPLIES & EQUIPMEN	46.76	2,995.45	6,500.00	53.92%
78200	EQUIPMENT REPAIRS & MAINTENANC	0.00	524.82	0.00	0.00%
79150	WATER LINE REPAIR	0.00	42.99	0.00	0.00%
	Total Expense	<u>(7,183.03)</u>	<u>94,308.71</u>	<u>130,250.00</u>	<u>27.59%</u>

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
204 - IWM
From 4/1/2014 Through 4/30/2014

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
Revenue					
46000	GRANT INCOME	0.00	0.00	5,000.00	(100.00)%
47600	BLUE BAG SALES	0.00	0.00	4,000.00	(100.00)%
47650	RECYCLING REVENUE	703.01	19,657.76	29,000.00	(32.21)%
53090	OTHER MISCELLANEOUS INCOME	0.00	2,100.00	0.00	0.00%
56650	RENT - SUDDENLINK	(109.66)	593.35	0.00	0.00%
	Total Revenue	<u>593.35</u>	<u>22,351.11</u>	<u>38,000.00</u>	<u>(41.18)%</u>
Expense					
61000	EMPLOYEE GROSS WAGE	1,044.19	7,267.43	8,680.00	16.27%
65100	DEFERRED RETIREMENT	125.31	868.44	1,075.00	19.21%
65200	MEDICAL INSURANCE AND EXPENSE	370.95	3,873.79	5,084.00	23.80%
65300	WORKMEN'S COMP INSURANCE	0.00	(112.48)	296.00	138.00%
65600	PAYROLL TAX	89.43	622.46	767.00	18.84%
65800	Grant Payroll Allocation	(115.86)	(229.15)	0.00	0.00%
75120	WASTE RECYCLING PICKUP/DISPOSA	0.00	1,632.30	18,375.00	91.12%
75130	GARBAGE	0.00	483.40	0.00	0.00%
75140	BLUE BAG PURCHASES	0.00	0.00	4,000.00	100.00%
78100	STREET MAINT/REPAIR/SANITATION	483.40	4,560.20	6,764.00	32.58%
78190	MATERIALS, SUPPLIES & EQUIPMEN	0.00	1,116.24	1,800.00	37.99%
	Total Expense	<u>1,997.42</u>	<u>20,082.63</u>	<u>46,841.00</u>	<u>57.13%</u>
	Net Income	<u>(1,404.07)</u>	<u>2,268.48</u>	<u>(8,841.00)</u>	<u>(125.66)%</u>

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
601 - Water
From 4/1/2014 Through 4/30/2014

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
Revenue					
53020	INTEREST INCOME	0.00	0.00	4,500.00	(100.00)%
53090	OTHER MISCELLANEOUS INCOME	450.00	4,761.99	2,000.00	138.10%
57100	WATER SALES	22,535.18	243,708.38	289,000.00	(15.67)%
57300	NEW WATER HOOK UPS	0.00	0.00	3,000.00	(100.00)%
57500	WATER A/R PENALTIES	1,032.12	908.50	3,000.00	(69.72)%
	Total Revenue	24,017.30	249,378.87	301,500.00	(17.29)%
Expense					
61000	EMPLOYEE GROSS WAGE	9,672.06	67,939.95	81,844.00	16.99%
61250	OVERTIME	0.00	0.00	2,000.00	100.00%
65100	DEFERRED RETIREMENT	1,103.77	7,865.31	9,516.00	17.35%
65200	MEDICAL INSURANCE AND EXPENSE	2,991.33	30,694.95	40,582.00	24.36%
65300	WORKMEN'S COMP INSURANCE	0.00	(951.58)	2,751.00	134.59%
65600	PAYROLL TAX	824.60	5,791.48	7,105.00	18.49%
65800	Grant Payroll Allocation	(1,338.64)	(2,253.40)	0.00	0.00%
68200	INSURANCE - LIABILITY	(167.30)	2,430.75	5,210.00	53.34%
68300	PROPERTY & CASUALTY	0.00	2,045.05	2,195.00	6.83%
71110	ATTORNEY-ADMINISTRATIVE TASKS	0.00	0.00	500.00	100.00%
71210	CITY ENGINEER-ADMIN. TASKS	0.00	0.00	4,000.00	100.00%
71510	ACCOUNTANT-ADMIN TASKS	430.38	5,433.82	8,400.00	35.31%
71620	AUDITOR-FINANCIAL REPORTS	0.00	7,315.00	7,315.00	0.00%
72100	BAD DEBTS	0.00	0.00	500.00	100.00%
75180	UTILITIES	651.30	10,431.88	13,000.00	19.75%
75190	DUES & MEMBERSHIP	0.00	811.46	700.00	(15.92)%
75220	OFFICE SUPPLIES & EXPENSE	102.00	1,883.38	3,200.00	41.14%
75230	INTEREST EXPENSE	0.00	336.57	0.00	0.00%
75240	BANK CHARGES	0.00	20.00	100.00	80.00%
75280	TRAINING / EDUCATION	0.00	331.36	500.00	33.73%
75990	MISCELLANEOUS EXPENSE	0.00	0.00	250.00	100.00%
76110	TELEPHONE	42.08	756.73	1,160.00	34.76%
76130	CABLE & INTERNET SERVICE	0.00	441.00	620.00	28.87%
76160	LICENSES & FEES	0.00	2,359.73	2,475.00	4.66%
78140	VEHICLE FUEL & OIL	124.99	1,219.80	2,500.00	51.21%
78150	VEHICLE REPAIRS	0.00	217.90	2,000.00	89.11%
78160	BUILDING REPAIRS & MAINTENANCE	0.00	390.00	1,200.00	67.50%
78170	SECURITY SYSTEM	69.00	301.00	500.00	39.80%
78190	MATERIALS, SUPPLIES & EQUIPMEN	2,499.00	2,583.53	6,000.00	56.94%
78200	EQUIPMENT REPAIRS & MAINTENANC	0.00	0.00	1,000.00	100.00%
79100	WATER LAB FEES	60.00	1,671.00	4,500.00	62.87%
79120	WATER PLANT CHEMICALS	240.56	5,471.81	12,000.00	54.40%
79130	WATER LINE HOOK-UPS	0.00	0.00	3,000.00	100.00%
79150	WATER LINE REPAIR	0.00	2,296.95	20,000.00	88.52%
79160	WATER PLANT REPAIR	4,515.00	5,732.27	10,000.00	42.68%
90000	Capital Reserves	0.00	0.00	15,000.00	100.00%
96200	TRANSFER OUT	15,000.00	15,000.00	0.00	0.00%
	Total Expense	36,820.13	178,567.70	271,623.00	34.26%
	Net Income	(12,802.83)	70,811.17	29,877.00	137.01%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
701 - Cemetery
From 4/1/2014 Through 4/30/2014

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
	Revenue				
53020	INTEREST INCOME	0.00	0.00	1,200.00	(100.00)%
58100	CEMETERY PLOT SALES	1,930.00	11,360.00	6,000.00	89.33%
	Total Revenue	1,930.00	11,360.00	7,200.00	57.78%
	Expense				
61000	EMPLOYEE GROSS WAGE	661.77	4,604.23	5,520.00	16.59%
65100	DEFERRED RETIREMENT	79.38	556.93	683.00	18.46%
65200	MEDICAL INSURANCE AND EXPENSE	200.45	2,089.36	2,744.00	23.86%
65300	WORKMEN'S COMP INSURANCE	0.00	(55.74)	228.00	124.45%
65600	PAYROLL TAX	56.73	394.58	487.00	18.98%
65800	Grant Payroll Allocation	(64.98)	(176.61)	0.00	0.00%
75180	UTILITIES	0.00	468.12	0.00	0.00%
75300	CONTRACTED SERVICES	0.00	0.00	1,500.00	100.00%
78190	MATERIALS, SUPPLIES & EQUIPMEN	0.00	715.74	1,500.00	52.28%
	Total Expense	933.35	8,596.61	12,662.00	32.11%
	Net Income	996.65	2,763.39	(5,462.00)	(150.59)%



CONSENT AGENDA ITEM 2

SUPPORTING DOCUMENTATION FOLLOWS WITH: 1 PAGES

2. Law Enforcement Activity Update – May 2014

City of Trinidad

From: Trinidad City Manager [citymanager@trinidad.ca.gov]

Sent: Friday, May 30, 2014 11:23 AM

To: Gabe Adams

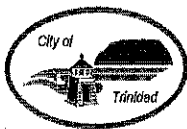
Subject: Law Enforcement Activity Report

ACTIVITY REPORT TRINIDAD BY DEPUTY WILCOX

05/01/2014-05/31/2014

- Meeting at fire department regarding organizing a transient camp sweep in conjunction with State Parks. Sweeps to occur beginning of June and a follow up sweep in July.
- Received a complaint of two subjects near the lighthouse. I contacted them and they were a local internet company testing their system.
- Attended first Art's Night. Contacted subject behind Murphy's with an open container. His drink was poured out and he was sent on his way.
- Spoke to owner of dogs at 505 West. Numerous reports of the dogs being off leash. Have only received one complaint regarding the dogs getting out since.
- Numerous citizen contacts.
- Regular patrol and intel gathering at Hidden Creek. Met with park owner Tim, which who was very informative and helpful.
- Spoke to resident on Stagecoach. He was in the process of building a home and had some items stolen. I followed leads and went to Moonstone Camp ground, homes in McKinleyville, and Trinidad to conduct follow up on the case. Since this time the property owner said he has no further thefts.
- I made two felony arrests through field contacts. Deputy Lamb made one felony arrest while in Trinidad. He observed a known felon, conducted a traffic stop, and made the arrest.
- Participated in Trinidad Head Lighthouse ceremony.
- Responded to public disturbance calls regarding the Wagner Street Trail. Spoke to involved parties and followed up with Coastal Commission.
- Illegal dumping at the school and in the public receptacles'. Discovered trash belonged to Nagahiro's on Edwards. Trash was collected and returned to them to be properly disposed of.
- Sent four people to Orick, one to Crescent City via bus vouchers. Handed out one gas voucher and one food voucher. The Crescent City voucher was given to a female who was escaping her abusive relationship and was stranded in Trinidad. She later called Sandra to report she arrived home safely and thanked Trinidad for their kindness.
- Responded to two incidents at the Wagner Street Trailer. One involved John Frame and Jim Culbertson. The other was Jim Culbertson and several others. Currently attempting to resolve the issue with Coastal Commission.
- Responded to Midway Trailer Park. Noise/Neighbor complaints. Met with manager and involved parties. Were able to come to a solution.
- Responded to Trinidad Trailer Park. Neighbor complaint. All parties were counseled.
- Counseled local kids about appropriate places to ride your bicycles and skateboards.

5/30/2014



CONSENT AGENDA ITEM 3

SUPPORTING DOCUMENTATION FOLLOWS WITH: 2 PAGES

3. Resolution 2014-05; Requesting the County Elections Department to Conduct the November General Election Services on Behalf of the City of Trinidad.

CONSENT AGENDA ITEM

Date: Wednesday, June 04, 2014

Item: Resolution 2014-05; Requesting the County Elections Department to Conduct the November General Election Services on Behalf of the City of Trinidad.

Background Info: The City of Trinidad has the option to consolidate election services each year with the County of Humboldt. The November ballot will include (3) open seats on the City Council, and the City requests that the services provided by the Humboldt County Elections Division be rendered to consolidate and conduct the election process. This request is typically made formally to the County Board of Supervisors every election year.

Adoption of this Resolution will allow the City to submit a formal request to the County to render November election services.

Staff Recommendation: Adopt Resolution 2014-05 and forward to the County Board of Supervisors for consideration.

Attachments: Resolution 2014-05



RESOLUTION 2014-05

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TRINIDAD, CALIFORNIA REQUESTING
THE BOARD OF SUPERVISORS OF THE COUNTY OF HUMBOLDT TO RENDER SPECIFIED
SERVICES TO THE CITY RELATING TO THE CONDUCT OF A GENERAL MUNICIPAL ELECTION
TO BE HELD ON TUESDAY, NOVEMBER 04, 2014.**

WHEREAS, a General Municipal Election is to be held in the City of Trinidad, California on November 04, 2014; and

WHEREAS, in the course of conduct of the election it is necessary for the City to request services of the County; and

WHEREAS, all necessary expenses in performing these services shall be paid by the City of Trinidad;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF TRINIDAD, CALIFORNIA, DOES
RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS**

SECTION 1. That pursuant to the provisions of Section 10002 of the Elections Code of the State of California, the City Council requests the Board of Supervisors of the County to permit the County Election Department to prepare and furnish to the City for use in conducting the election the computer record of the names and address of all eligible registered voters in the City in order that the City may print labels to be attached to self-mailer sample ballot pamphlets; and will also furnish to the City printed indices of the voters to be used by the precinct board at the polling place; and will make available to the City additional election equipment and assistance according to state law.

SECTION 2. That the City shall reimburse the County for services performed when the work is completed and upon presentation to the City of a properly approved bill.

SECTION 3. That the City Clerk is directed to forward without delay to the Board of Supervisors and to the County Election Department, each a certified copy of this Resolution.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Trinidad on this 4th day of June 2014.

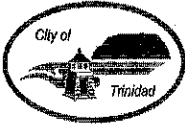
I, the undersigned, hereby certify that the foregoing Resolution was duly adopted by the City Council of the City of Trinidad by the following roll call vote:

Ayes:
Noes:
Absent:
Abstain:

Attest:

Gabriel Adams
Trinidad City Clerk

Kathy Bhardwaj
Mayor



CONSENT AGENDA ITEM 4

SUPPORTING DOCUMENTATION FOLLOWS WITH: PAGES

4. Contract Amendment for Water Treatment Plant Upgrade Project.

CONSENT AGENDA ITEM

Date: June 4, 2014

Item: Contract Amendment for Water Treatment Plant Upgrade Project

Background:

The City has been working with the California Department of Public Health (CDPH) and GHD since fall of 2008 on a funding package to move the Water System Upgrade project from planning to construction. With GHD's assistance, the City has obtained a \$2 million Proposition 50 grant with no match requirement to complete the project construction. Construction on the project started in January 2014 and is expected to be completed in September 2014.

As a result of the construction bid prices being lower than the amount of funding available, project contingency funds are available for additional items deemed necessary during construction of the project to correct the problems for which the project was ranked or to correct deficiencies related to the problems for which the project was ranked.

During additional review of the backwash tank details during construction, it was determined that the existing backwash tank is undersized for the system and that a tank with a larger storage capacity would allow longer backwash runs and could accommodate the recycle filter to waste. CDPH staff also expressed concern with the practice of reintroducing clear water from the backwash tank back into the wet well.

In order to have the backwash system sized appropriately and to prevent the backwash water from being discharged into the wet well, a new backwash system must be designed. The modified approach is to replace the existing 13,000 steel tank with a 20,000 gallon HDPE tank with a new foundation and new seismic anchorage system. In addition, further improvements to the piping, and control system are included to directly convey the decanted backwash water directly to the new clarifier, instead of the wet well.

Additional design and construction support services are necessary to properly design the new backwash system and oversee the construction. The additional design and construction support services are estimated to cost \$15,000, which would be entirely funded by CDPH through the Proposition 50 grant. CDPH has already reviewed and approved the additional services and associated cost and City approval is now required.

Proposed Action:

Authorize the City Manager to sign the \$15,000 Agreement with GHD for design and additional construction support services, funded by CDPH.

Attachments:

Amendment No. 1 with GHD For Design and Additional Construction Support Services
for Backwash System Improvements

**Amendment No. 1
to the
Agreement Between
The City of Trinidad and GHD
For
Backwash System Improvements
Related to
Construction Phase Services
For the Water System Upgrade Project**

This is an amendment is between the city of Trinidad and GHD Inc. (GHD) and relates to the original agreement for construction phase services signed by the City on 12/16/13. This amendment is based on a prime agreement between the City of Trinidad and GHD dated May 20, 2008 and any subsequent amendments to this prime agreement. All provisions of the prime agreement Apply to this agreement unless noted otherwise in this agreement.

INTRODUCTION

The City's water treatment plant includes a backwash water recovery tank that was part of the original design and construction. It was originally intended to allow for the decanting of clear water from the tank that is then reintroduced into the wet well allowing for the recovery of backwash water for treatment. The recent design of the upgrades to the treatment plant included improving the decant system and the measurement of the flow from the decant system.

Subsequent to the approval of the project by the California Department of Public Health (CDPH) and the bidding of the project, funds are available in the project's contingency for additional items that may be deemed necessary during construction of the project to correct the problems for which the project was ranked or to correct deficiencies related to the problems for which the project was ranked. During additional review of the backwash tank details, it was determined that the existing backwash tank is undersized for the system. In addition, CDPH staff questioned discharge of the backwash water into the wet well. In order to have the backwash system sized appropriately and to prevent the backwash water from being discharged into the wet well, a new backwash system must to be designed. The modified approach is to replace the existing 13,000 steel tank with a 20,000 gallon HDPE tank with a new foundation and new seismic anchorage system. In addition, further improvements to the piping, and control system are included to directly convey the decanted backwash water directly to the new clarifier, instead of the wet well. This will entail backwash tank level control, backwash recovery pumps, piping, electrical, and control systems. The enhanced system will allow the operators to set the backwash recovery based on flow rate or a percent of total flow and the system will maintain the desired filter loading rate. The backwash tank level control will monitor the tank level and provide an alarm condition backwash for high or low level and be integrated with the backwash recovery pump control. In addition, the potential to add a sludge level monitoring system will be considered during the design. It is envisioned that the backwash recovery pumps, valves, and controls will be installed within the existing treatment plant building to keep the equipment out of the weather and make for simpler monitoring, control, and maintenance.

GHD will provide the engineering design, coordination with the City and the Contractor, coordination with CDPH, and support during construction for this additional work based on the following scope and budget.

SCOPE OF SERVICES

This scope includes modifying and adding to the existing project contract documents, and issuing the modifications to the project contractor for construction based on the following tasks:

Task 1: Field Investigation and Coordination with City, Contractor, and CDPH

This task is based on conducting additional field research to finalize the backwash concept prior to preparing the engineering design. This investigation and coordination is focused on operations and regulatory compliance and so coordination with City operators is key to developing the configuration and operational concepts. Confirming the approach with CDPH from both a regulatory perspective and funding eligibility is also important. In addition, the contractor will be consulted during the initial concept development because of their understanding of the history of the plant, and they will be making the upgrades through a change order.

A summary memo will be prepared outlining the proposed improvements, the layout of the piping and equipment, and a narrative of the control system operation. This will be reviewed with the City and CDPH.

Task 2: Engineering Design

Based on the summary memo prepared under Task 1, draft and final engineering plans and any technical specifications required for the improvements will be prepared. It is envisioned that the design plans will be supplemental plan sheets that will be incorporated into the existing plan set for the project. The plans are anticipated to include a demolition plan, civil site plans, mechanical and piping plans, and electrical and control plans. Specifications and equipment details and specifications will generally be included as notes on the plans, although separate specifications or cut sheets may be prepared. The draft plans will be reviewed with the City, CDPH, and the contractor and comments will be incorporated into final plans. The final plans will be the basis for a contract change order that will be issued for the work.

Task 3: Construction Support

Support during construction includes facilitating the final approval and change order with CDPH and the City, submittal review, responding to RFI's, construction observation and documentation, testing and commissioning of the new equipment, and other support services.

Task 4: Post Construction Support

Post construction support includes punch list and field review following construction, coordination of record drawings, support during initial operations, and final coordination with CDPH with the completion and approval of the improvements.

TIME OF PERFORMANCE

It is anticipated that the design related services can be completed in four weeks from authorization to proceed. The contractor will be able to order the tank based on approval from CDPH prior to the completion of the engineering design.

COMPENSATION

The services will be billed on a time and materials basis for a total fee not to exceed \$15,000 and will be invoiced similar to the contract for overall construction management.

AGREED

City of Trinidad

GHD Inc.

Karen Sulker, City Manager, Date

 5/19/14

Steven Allen, Office Manager, Date

Trinidad Tracking Number:



CONSENT AGENDA ITEM 5

SUPPORTING DOCUMENTATION FOLLOWS WITH: 1 PAGES

5. Budget Adjustment for Planning Services.

CONSENT AGENDA ITEM

Date: June 4, 2014

Item: Budget Adjustment for Planning Services

Background: As of the end of May, the cost for planning services will have exceeded its budget allocation by about \$5,200. Most of this overrun (\$3,800) is charged to the category of "Miscellaneous Planning", and includes services such as responding to inquiries regarding the 7th Day Adventist Church that is for sale, dealing with a number of code violations and questions regarding necessity of permits for specific projects. Copies and mileage have also been charged to this category, the vast majority of which related to preparing the Planning Commission packets. These costs will be more appropriately charged against the "Planning Commission" category in the future. As of the end of May, the charges attributable to the "Miscellaneous" category add up to about \$9,800 compared to a budget appropriation of \$6,000. Some of these costs are eventually recovered by invoicing the responsible party.

Charges to the "General Plan" category exceeded budget expectations by about \$1,400 as of the end of May (\$16,400 spent compared to \$15,000 budgeted).

A supplemental budget of \$7,000 is requested to cover overruns in both the "Miscellaneous" and "General Plan" categories through the end of the current fiscal year. This will increase the General Fund budget for planning services from \$38,600 to \$45,600. Some offsetting revenue will be eventually be realized, but not until the new fiscal year, and it is therefore not included in the proposed current year budget adjustment.

Proposed Action: Approve a budget increase of \$7,000 for planning services, line item 201-71310.



CONSENT AGENDA ITEM 6

SUPPORTING DOCUMENTATION FOLLOWS WITH: 5 PAGES

6. Resolution 2014-07; Approving Grant Application to the Coastal Commission for Funding Through the LCP Planning Assistance Program.

CONSENT AGENDA ITEM

June 4, 2014

Item: LCP Update Grants

This memo is to inform the Council that Streamline Planning will be applying for a Local Coastal Program (LCP) update grant through the California Coastal Commission on behalf of the City. This grant is similar to the LCP climate change grant that was applied for on the City's behalf in July 2013 which was administered by the Ocean Protection Council and State Coastal Conservancy as well as the LCP update grant, administered through the Coastal Commission applied for in November 2013. The first grant emphasized climate change and sea-level rise planning and response, while the second grant emphasized LCP updates and certification. Now, two similar grant opportunities are available: (1) an LCP Planning Assistance Grant administered through the Coastal Commission; and (2) an LCP Sea-level Rise (SLR) Grant administered through the Ocean Protection Council in partnership with the Coastal Commission and State Coastal Conservancy.

Though we received positive feedback on both previous proposals, the climate change grant application was rejected partially because the reviewers felt it was a better fit for the later Coastal Commission grant. That Coastal Commission grant proposal was rejected in part because the reviewers did not understand that almost the entire City is within the Coastal Zone so that the General Plan update is also, by definition, an LCP update (they thought we were proposing to update non-coastal portions of the general plan). Streamline Planning Consultants staff have spoken with the grant reviewers and met with the California Coastal Commission staff to discuss this application. Based on the City's need and chance of success, the response was positive, particularly for the LCP grant, where the City meets all of the priorities. The application requires a resolution from the City Council (see attached draft resolution), to be submitted along with the grant application by July 7, 2014.

The SLR grant emphasizes technical studies, assessments and evaluations for sea-level rise risks and adaptation responses to be incorporated into LCPs. Coastal Commission staff feels that this grant would also be a good fit for the City's needs. However, along with Streamline staff, they are going to consult with the Coastal Commission's geologist to discuss more specifically what is needed for the City. Impacts and risks to critical harbor facilities from sea-level rise are a major concern, and bluff instability from wave and storm erosion is the other biggest concern. Although planning staff is unsure whether an application will be submitted for this grant, a resolution from the City Council (see attached draft resolution) must be submitted with the grant application (same process as the LCP grant) by July 7, 2014. Therefore, without a special meeting, the resolution is needed now.

General Grant Details

These grants are being advertised to support local coastal planning to update existing, certified LCPs to reflect new information and changed conditions, especially in light of the effects of climate change and sea-level rise, in a manner fully consistent with the policies of the California Coastal Act.

Award amounts: \$1,000,000 is available to administer through the LCP grant and \$1,200,000 is available through the SLR grant; anticipated awarded amounts for each grant are ~ \$50,000 - \$250,000, though there are no set maximums or minimums. Awards may be offered for less than the applicant's request.

Match: Applicants are encouraged to provide matching funds or leverage resources (no set required match). Communities that provide matching funds or commit significant in-kind resources will be given priority. Trinidad has already demonstrated its commitment to the LCP update through significant general fund expenditures on the general plan update and other coastal resource planning activities.

Award date: Fall of 2014

Trinidad's Application Background, Strategy & Summary

The intent of this project is to update the City's LCP documents to guide current and future decisions in protecting the natural and built environment, residents and visitors, economic assets and quality of life. Trinidad's LCP is found rooted in the General Plan, Zoning, Subdivision, Building & Grading Ordinances. The City's LCP was the first in the State to be certified after the passage of the Coastal Act.

Trinidad meets several of the grant priorities, and can demonstrate a significant need for the funding. The priorities for the LCP grant include: (1) getting Areas of Deferred Certification (not certified as part of the local LCP), such as the Trinidad Harbor Area, certified; (2) update out of date LCPs to reflect new knowledge and changed circumstances; and (3) address areas at risk from the effects of climate change, particularly sea-level rise. Trinidad's need arises from being such as small community, subject to the same issues and problems as much larger communities, having such an outdated LCP, having the uncertified harbor area and by being within and adjacent to a wide variety of protected and sensitive resources (e.g. Trinidad Head ASBS) with competing interests.

Climate change has the potential to compound extreme weather events, drought, sea level rise, large storm waves, beach and bluff erosion, and salt water intrusion on this coastal community. Having a comprehensive LCP in place that addresses climate change creates the opportunity for the City to adequately plan and prepare for potential upcoming issues. In terms of sea-level rise, the LCP update grant will mainly evaluate existing information, reports and assessments to identify our most significant potential climate change risks and vulnerabilities and plan for general adaptation responses to address those issues. If the SLR grant is applied for, as recommended or not by the Coastal Commission's geologist, then more detailed, professional evaluation will occur, along with additional supporting technical studies to more specifically identify risks and responses.

The City will prepare a budget for this project and apply for that amount; the anticipated amount is \$80,000 but could be more or less depending on whether only the LCP grant is applied for, or both the LCP and SLR grants (the application form and process are the same for both grants). Funds and staff time that are already being allocated for updating the General Plan can and will be used as a match. This may include staff time provided by the City Manager or City Clerk, reduced rates from the City Planner and volunteer hours at Watershed Council or other public meetings. A match is not required, but is highly encouraged and will be an important consideration in grant disbursement. However, the type of match is fairly broad and may include a variety of matching funds and in-kind services. The bottom line is that the grant proposal utilizes time and money that the City is already spending on the General Plan / LCP update as the source of matching funds.

Need

This proposal will request funding to perform the research, planning and zoning work necessary to significantly update the City's existing, certified Local Coastal Plan and supplement the

considerable time and money that has already been invested into this effort. The City needs current documents to guide land use decisions to protect our natural and built environment, residents and visitors, economic assets and quality of life. The City's intent is to develop policies and programs that reflect the changed conditions, new information and scientific knowledge compiled during the research phase with an emphasis on climate change risks.

However, climate change is not the only focus of the grant. Because the City's LCP is so old, it needs updating now to bring it into conformance with current Coastal Act regulations. In addition, getting Areas of Deferred Certification certified, such as Trinidad's harbor area, where the Coastal Commission has retained jurisdiction, is a high priority for Coastal Commission staff. Having a comprehensive LCP that reflects new information and changed conditions creates the opportunity for the City to adequately plan and prepare for upcoming issues; an updated LCP also establishes the City as eligible for future funding to address the identified adaptation priorities and strategies.

Goals and Objectives

Grantees will have two years to complete tasks, and must be completed by April 30, 2017. The first two year will be a phase for data accumulation, resource management and consultation with stakeholders. Tasks include compiling and synthesizing existing data, identifying data gaps for climate change and resource planning, contracting and performing minor data collection, and laying out the framework of the LCP updates, with community participation sought at key points in the process.

Year 2 will complete and adopt the updated LCP for the Trinidad Planning area with a focus on the implementation plan (zoning ordinance), but may also includes the City's General Plan, Subdivision and Grading ordinances and adopting a Water Conservation Ordinance.

Responsibility

The City's Planning Department will be the primary party responsible for completing this update. They will coordinate with the public, Trinidad Watershed Council and other stakeholders for community input. The City Engineer will be consulted to review the data and policies and the Coastal Commission will also be consulted on policy development. The City Manager will be consulted for overall project management in consultation with the Grant Administrator; and the City Clerk will provide clerical support. Upon document completion, materials will be submitted to the City for review by the City Manager and Planning Commission, and adoption by the City Council.

Next Steps

Applications are due July 7, 2014 and require a resolution for each grant. In order to include the resolution in the application package, it needs to be approved at the June 4th City Council meeting. As is usual, Streamline staff will prepare and submit the application at no charge to the City.

Recommended Action:

Adopt both resolutions authorizing submittal of two grants for updating the City's LCP.



RESOLUTION 2014-07

RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF TRINIDAD APPROVING THE APPLICATION TO THE CALIFORNIA COASTAL COMMISSION FOR
FUNDING THROUGH THE LCP PLANNING ASSISTANCE GRANT

WHEREAS, a total of \$1 million in planning assistance money, administered by the California Coastal Commission, is available in FY 14-15 to local governments to support Local Coastal Program (LCP) planning and updates, and

WHEREAS, the California Coastal Commission, under the authority of the California Coastal Act, may provide financial assistance to support coastal planning and has approved a competitive grant program to provide such financial assistance for LCP planning; and

WHEREAS, the goal of the grant application is to update the City's LCP in conformance with the California Coastal Act, bring the Harbor Area of Deferred Certification into the Trinidad LCP and to reflect current circumstances and new scientific information, including new understandings and concern for the effects of climate change, and

WHEREAS, grant proposals submitted under this grant program must complete land use plan and/or zoning work to either achieve submittal for certification of a Local Coastal Program (LCP) or an Area of Deferred Certification (ADC) or of an LCP Amendment to significantly update a certified LCP or LCP segments, with special emphasis on effects of climate change and sea-level rise;

WHEREAS, the City of Trinidad has an effectively certified LCP; and

WHEREAS, the City of Trinidad desires to pursue a project that would result in the completion and submittal for certification to the California Coastal Commission of an Amendment to update the LCP in whole or in part; and

WHEREAS, the City of Trinidad commits to and agrees to fully support a planning effort intended to update a certified LCP pursuant to the provisions of the California Coastal Act, with full public participation and coordination with the Coastal Commission staff.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Trinidad hereby:

1. Directs City staff to submit the grant application package to the California Coastal Commission to provide financial and planning assistance, under authority of the California Coastal Act to fund the project more particularly described in the grant application package.
2. Authorizes the City Manager of the City of Trinidad to execute, in the name of the City of Trinidad, all necessary applications, contracts and agreements and amendments thereto to implement and carry out the grant application package and any project approved through approval of the grant application.

PASSED AND ADOPTED by the Trinidad City Council of the City of Trinidad on June 04, 2014.

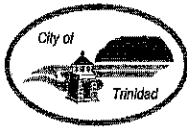
AYES:
NOES:
ABSENT:
ABSTAIN:

Attest:

Gabriel Adams
Trinidad City Clerk

Approved by:

Julie Fulkerson
Mayor



CONSENT AGENDA ITEM 7

SUPPORTING DOCUMENTATION FOLLOWS WITH: 2 PAGES

7. Resolution 2014-08; Approving the Application to the Ocean Protection Council for Funding Through the LCP Sea Level Rise Grant Program.

TRINIDAD CITY HALL

P.O. Box 390
409 Trinity Street
Trinidad, CA 95570
(707) 677-0223

Julie Fulkerson, Mayor
Gabriel Adams, City Clerk



RESOLUTION 2014-08

RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF TRINIDAD APPROVING THE APPLICATION TO THE OCEAN PROTECTION COUNCIL FOR FUNDING
THROUGH THE LCP SEA LEVEL RISE (SLR) GRANT PROGRAM

WHEREAS, a total of \$1.2 million of funding, administered by the Ocean Protection Council, in partnership with the California Coastal Commission and State Coastal Conservancy, is available in FY 14-15 to local governments to support Local Coastal Program (LCP) updates to address sea level rise, including technical analysis and vulnerability assessments needed to complete updates, and

WHEREAS, the goal of the grant application is to conduct the necessary technical analysis and vulnerability assessments to recommend new policies and adaptation responses to update the City's LCP in conformance with the California Coastal Act, to address the effects of sea-level rise, and

WHEREAS, grant proposals submitted under this grant program must develop new or amended LCP policies through sea-level rise modeling, mapping and science; assessment of vulnerability to sea-level rise; and evaluation of adaptation responses with an emphasis on those that utilize natural infrastructure to address climate change impacts;

WHEREAS, the City of Trinidad has an effectively certified LCP; and

WHEREAS, the City of Trinidad recognizes the inherent challenges associated with the climate change impacts identified in its application package, desires to pursue a project that would result in the completion and submittal for certification by the California Coastal Commission of an Amendment to update the LCP in whole or in part that would address such impacts; and

WHEREAS, the City of Trinidad commits to and agrees to fully support a planning effort intended to update a certified LCP pursuant to the provisions of the California Coastal Act, with full public participation and coordination with the Coastal Commission staff.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Trinidad hereby:

1. Directs City staff to submit the grant application package to the Ocean Protection Council to provide financial assistance to fund the project more particularly described in the grant application package.
2. Authorizes the City Manager of the City of Trinidad to execute, in the name of the City of Trinidad, all necessary applications, contracts and agreements and amendments thereto to implement and carry out the grant application package and any project approved through approval of the grant application.

PASSED AND ADOPTED by the Trinidad City Council of the City of Trinidad on June 4, 2014.

AYES:
NOES:
ABSENT:
ABSTAIN:

Attest:

Approved by:

Gabriel Adams
Trinidad City Clerk

Julie Fulkerson
Mayor



DISCUSSION AGENDA ITEM 1

SUPPORTING DOCUMENTATION FOLLOWS WITH: 2 PAGES

1. Discussion/Decision regarding Resolution 2014-06: Requesting the 2012 VDU Ordinance Submitted to the Coastal Commission for Review be Withdrawn.

DISCUSSION AGENDA ITEM

June 4, 2014

Item: Vacation Dwelling Unit Ordinance

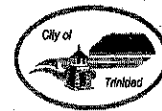
As you know, significant changes have been made to the VDU ordinance since it was adopted by the City in 2012. This has occurred through City staff negotiations with Coastal Commission staff and subsequent public hearings at City Council meetings over the last few months. The changes that have been made are so substantial that 'track changes' (with strikethroughs and underlines) can no longer be used to document the changes. This has made explaining and understanding the changes onerous. Coastal Commission staff is worried that this situation will cause problems with gaining approval and certification of the amended ordinance by the Coastal Commission. This confusion is unnecessary if the City and Coastal Commission staff are generally in agreement with the changes. At this point, the only outstanding unresolved issue is regarding the exact language of the water use limitation section (§6.26.H.3). (The Coastal Commission would like to see numerical limits on water use, but I feel flexibility is needed to accommodate landscaping on various size lots. As a compromise, we are going to try to come up with categories of average / maximum water use based on house and lot sizes.) In addition, the Coastal Commission is under a deadline of July 28, 2014 by which it must take action on the submitted coastal program amendment.

Therefore, Coastal Commission staff have requested that the City withdraw transmittal of the VDU ordinance adopted in 2012 that was submitted to the Coastal Commission. Further, Coastal Commission staff recommend that the City rescind that ordinance and adopt a superseding version (pending new water use language) that incorporates the changes negotiated and made to date on the 2012 version. At this point, if not withdrawn, Coastal Commission staff would be recommending against certification of the 2012 VDU ordinance. If the new version of the ordinance has not been adopted by the City, then explaining and justifying all of the changes that have been proposed in recommending approval of the revised ordinance would be a very onerous, time-consuming, and likely confusing undertaking. This, in addition to the July processing deadline is problematic. Consequently, Coastal Commission staff have requested that the City withdraw the current LCP Amendment application to avoid scheduling the VDU ordinance for the July 9-11 Coastal Commission agenda. Such a submittal retraction would be accomplished through a Resolution of Withdrawal adopted by the City Council at the June 4, 2014 meeting.

The proposed course of action at this point is to adopt the attached Resolution withdrawing the proposed VDU LCP Amendment application. The next step will be to finalize the water use limitation language to the satisfaction of both parties, or to agree to disagree on that one point. Then the City Council would rescind the 2012 VDU ordinance and adopt the current ordinance with two readings. At the same time, a new Resolution of Transmittal can be adopted for resubmitting the VDU LCP amendment to the Coastal Commission. This way, Coastal Commission staff can present a clean version of the VDU ordinance that has been adopted by the City and recommend approval of it as submitted (again, pending the final water use language).

Recommended Action:

Adopt Resolution of Withdrawal.



RESOLUTION NO. 2014-06

A RESOLUTION OF THE CITY OF TRINIDAD, CALIFORNIA, WITHDRAWING A LOCAL COASTAL PROGRAM AMENDMENT TO ADD SECTIONS TO THE ZONING ORDINANCE ADDRESSING VACATION DWELLING UNITS (VDUs) PREVIOUSLY SUBMITTED TO THE CALIFORNIA COASTAL COMMISSION FOR CERTIFICATION

WHEREAS, on April 11, 2012, the City of Trinidad City Council adopted Ordinance 2012-02 amending the Implementation Plan of the Local Coastal Program (LCP) to address deficiencies in the existing implementing ordinances that do not adequately regulate VDUs; and

WHEREAS, after Resolution 2012-07 was adopted on May 9, 2012, the City of Trinidad transmitted an LCP amendment to the Coastal Commission to amend the City's LCP to add sections to the Zoning Ordinance addressing VDUs on May 8, 2013; and

WHEREAS, the proposed implementation plan amendment was filed by the Commission on May 22, 2013; and

WHEREAS, City staff and Coastal Commission staff have negotiated significant changes to the adopted ordinance to ensure compatibility with the Coastal Act, the City's LCP and local conditions; and

WHEREAS, pursuant to Coastal Act sections 30513 and 30514, there is a July 21, 2014 deadline for the Coastal Commission to take action on the proposed amendment; and

WHEREAS, Coastal Commission staff would recommend against approval of the originally submitted VDU ordinance and would be recommending numerous suggested modifications to the submitted ordinance to which the City staff consent; and

WHEREAS, the agreed upon changes have made tracking and understanding the differences between the ordinance that was originally submitted to the Coastal Commission and the version that since has been negotiated complicated and time-consuming to understand; and

WHEREAS, both parties agree that it would be in the City's best interest to withdraw the pending LCP amendment application in order to allow the City to rescind the originally adopted VDU ordinance and adopt a new VDU ordinance that incorporates the negotiated changes and transmit a new application for an LCP amendment; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Trinidad as follows:

1. City staff is directed to withdraw Ordinance 2012-02 submitted as a Local Coastal Program amendment pursuant to Resolution 2012-07.

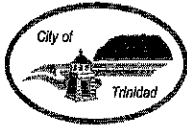
PASSED, APPROVED, AND ADOPTED by the Trinidad City Council on June 04, 2014, by the following vote:

AYES:
NAYS:
ABSENT:
ABSTAIN:

Attest:

Gabriel Adams
Trinidad City Clerk

Julie Fulkerson
Mayor



DISCUSSION AGENDA ITEM 2

SUPPORTING DOCUMENTATION FOLLOWS WITH: 5 PAGES

2. Discussion/Decision regarding Resolution 2014-09; Adoption of the FY2015 City Budget.

DISCUSSION/ACTION AGENDA ITEM

Date: June 4, 2014

Item: Public Hearing to adopt the FY 2014-15 Budget

Background: The proposed FY 2014-15 City of Trinidad budget is herewith submitted to the Council for adoption. A public study session that included a power point presentation of the draft budget was held on May 21, 2014. At that meeting your Council generally supported the proposed presentation and took action to support the continued distribution of 12% of the city's prior year Transient Occupancy Taxes as follows: Chamber of Commerce 60%; Museum 30%; Library 10%. Reports from those entities on use of these funds is attached.

Key points related to the final budget presentation include:

Overall Budget Highlights

- Funding for 3% across the board salary adjustments plus a six month 2.5% promotional progression in accordance with the procedures set forth in the Employee Policies Manual (total equivalent annual increase of 3% for employees at the top step in their classification and 4.25% for employees not currently at the top step in their classification).
- Medical insurance factored at a 50% increase January 2015.
- Continuation of 6.025 full time equivalent (FTE) positions with Grant Manager allocated 20% to General Fund (\$16,000).

General Fund Revenues

- Status quo most revenue sources with slight increases.
- Sales tax is highest revenue source (¾% sales tax add-on generates about \$100,400).
- Transient Occupancy Taxes estimated at \$126,000.
- Property Taxes estimated at \$96,500.
- Reflects transfer-in of \$30,000 gas taxes and transportation development act funds to offset street light expenses and pro-rated salaries of public works employees working on road-related activities.
- Reflects transfer-in of \$10,000 from public works reserve to offset some of town hall roof replacement costs.

General Fund Administration (1.64 FTE)

This budget unit funds pro-rated employee salaries, liability, property and casualty insurance, contracted planner, building official, attorney, financial contractor, bookkeeper, auditor, lease of city annex and new library, utility costs, distribution of transient occupancy taxes (TOT), office supplies

- Planner activities budgeted as follows*

General Plan	\$ 18,000
ADU/VDU	5,500
Planning Commission	4,500
Permits (offset by revenue)	5,000
Code violations	2,500
Stormwater permit issues	1,500
Miscellaneous, general planning	5,000
VDU Cap (new)	<u>3,000</u>
	45,000

*excludes separately funded OWTS

- Attorney costs are estimated at \$30,000, which includes \$10,000 toward defense of litigation(s)
- Building Official \$8,000 (includes \$1,000 sign survey)
- Distribution of 12% of prior year TOT receipts (\$15,045)
- Replacement of city clerk computer (\$1,500)

General Fund Law Enforcement (.10 FTE)

- Contract for law enforcement services \$150,644 + 8hours/week supplemental on site law enforcement availability @ \$90/hour (\$37,440)
- \$100,000 anticipated to be funded by Community Oriented Policing Services (COPS) revenue, same as has been the case over the last several years.
- Animal control services \$1,925

General Fund Fire

- Building extension at fire hall to accommodate equipment (\$25,000)
- New roof at fire hall (\$10,000)
- Transfer-in \$25,000 from fire reserves to offset capital improvements.

General Fund Public Works (1.03 FTE)

Budget includes pro-rated staffing costs, town hall, annex and library supplies, street paint, signs, trail and park maintenance.

- Reroof town hall (\$30,000)
- Grant match for Van Wycke Trail (\$40,000)
- Remodel city clerk office (\$10,000)
- Transfer-in \$10,000 public works reserve
- Transfer-in \$30,000 from gas tax/transportation funds

General Fund Revenue:	\$ 608,759	
General Fund Expenditures:		
Administration	\$325,875	
Police	107,430	
Fire	45,545	
Public Works	<u>201,098</u>	
		\$550,903
Difference (from carry forward)		\$ 71,189

The General Fund financial position improved by over \$100,000 last fiscal year, and this use of carry forward funds still achieves the goal of a fund balance of around \$1 million for cash flow purposes, especially given the City's heavy reliance on grants which are usually retroactively reimbursed.

This is a sustainable level of operations in that the one-time transfer-in amounts offset the the one-time expenditures.

Integrated Waste Management (.28 FTE)

Budget includes pro-rated staffing costs, franchise revenue and AB939 pass through from Humboldt Waste Management Authority.

Revenue:	\$ 12,640
Expenditures:	\$ 21,380
Difference (from fund balance)	\$ 8,740

The difference of \$8,740 can be absorbed from the fund balance (\$35,926 as of 6/30/2013), and compares a difference of \$8,841 last year when the recycling bins were in operation. The program can be possibly be incorporated into the General Fund once the fund balance is depleted.

Cemetery (.35FTE)

Budget includes pro-rated staffing costs and plot sales.

Revenues:	\$ 8,400
Expenditures:	\$ 26,441
Difference (from reserve)	\$ 18,041

As of 6/30/2013 cash assets in this fund were approximately \$149,000. For the past two years, the revenues exceeded expenditures due to plot sales exceeding budget expectations. At some point in the future there may be a need to consider increase in plot sale amount or consider contribution from General Fund in the future.

Water Fund (1.82 FTE)

- \$15,000 set aside/reserve for capital
- All bonds paid in full as of 2013/14
- Annual water sales \$305,000

Revenue: \$ 316,500

Expenditures: \$276,038

Difference (add to fund balance) \$ 40,462

Reflects projected progress on increasing fund balance to a goal of around \$750,000.
Balance as of 6/30/2013 approximately \$680,000.

Proposed Action:

- 1.. Receive and consider the final budget presentation;
2. Direct any other changes as may be desired; and
3. Consider approval of Resolution 2014-09 adopting the FY 2014-15 Annual Budget.

Attachments:

Proposed budget detail

Proposed Resolution 2014-09 adopting the FY 2014-15 annual budget

TRINIDAD CITY HALL
P.O. Box 390
409 Trinity Street
Trinidad, CA 95570
(707) 677-0223

Julie Fulkerson, Mayor
Gabriel Adams, City Clerk



RESOLUTION 2014-09

ADOPTING THE FY 2015 BUDGET FOR THE CITY OF TRINIDAD

WHEREAS, the City of Trinidad is required to prepare and adopt a balanced budget every year by July 1st for the following Fiscal Year; and

WHEREAS, the City Staff has prepared a Draft Budget for FY2015; and

WHEREAS, a presentation to the City Council at a Public Workshop Meeting to present the Draft Budget was conducted in Trinidad on May 21, 2014 for the purpose of receiving public responses; and

WHEREAS, a Proposed Budget, which takes into consideration public comments, has been completed and is ready for City Council for consideration and adoption.

NOW, THEREFORE LET IT BE RESOLVED that the Trinidad City Council does hereby adopt the proposed FY2015 Budget; and

NOW, THEREFORE BE IT FURTHER RESOLVED that the Trinidad City Council does hereby instruct its staff to return to the Council periodically during the year with proposed budget amendments which may become necessary to address changing financial conditions.

PASSED AND ADOPTED BY THE TRINIDAD CITY COUNCIL of Humboldt County of the State of California this 04th day of June, 2014.

I, the undersigned, hereby certify that the foregoing Resolution was duly adopted by the Trinidad City Council by the following vote:

Ayes:
Noes:
Absent:
Abstain:

Attest:

Gabriel Adams
Trinidad City Clerk

Julie Fulkerson
Mayor

General Fund Revenue

GENERAL FUND REVENUES					
		FY 2012-13 Actual	FY 2013-14 Budget	Actual Through 3/31/2014	FY 2014-15 Proposed Budget
201	REVENUES				
41010	Property Taxes - Secured	\$ 82,626	\$ 79,125	\$ 45,900	\$ 90,035
41020	Property Tax - Unsecured	\$ 3,055	\$ 3,025	\$ 2,826	\$ 3,105
41040	Property Tax - Prior Unsecured	\$ 156	\$ 80	\$ 19	\$ 50
41050	Property Tax - Current suppl	\$ 485	\$ 100	\$ 194	\$ 485
41060	Property Tax - prior Supplemental	\$ 197	\$ 200	\$ 101	\$ 200
41071	Motor Vehicles Fines	\$ 1,454	\$ 1,170	\$ 633	\$ 1,240
41080	Property Tax - Homeowners	\$ 643			\$ -
41100	Prop Tax + Interest	\$ 20	\$ -	\$ 34	\$ 20
41110	Property Tax Exemption	\$ 643	\$ 1,300	\$ 667	\$ 667
41130	Public Safety 1/2% sales tax	\$ 1,705	\$ 1,420	\$ 870	\$ 1,640
41140	Documentary Real Property Tax	\$ 2,284	\$ 1,000	\$ 723	\$ 1,450
41190	Property Tax Administration	\$ (2,271)	\$ (2,317)	\$ (1,163)	\$ (2,373)
41200	LAFCO	\$ (362)	\$ (742)	\$ (1,152)	\$ (380)
41210	In Lieu Sales & Use Tax	\$ 26,903	\$ 27,442	\$ 13,286	\$ 27,100
41220	In Lieu VLF	\$ 27,413	\$ 27,960	\$ 13,760	\$ 28,070
41250	Property Tax - Prop 1A	\$ 10,879			\$ -
42000	Sales Taxes	\$ 182,795	\$ 190,000	\$ 108,625	\$ 181,600
43000	Transient Occupancy Tax	\$ 131,572	\$ 93,000	\$ 74,370	\$ 126,000
46000	Grant Income	\$ -	\$ -	\$ 3,032	\$ -
47310	Vehicle License Collection	\$ 156	\$ -	\$ -	\$ -
53010	Copy Machine Fees	\$ 82	\$ 50	\$ 9	\$ 15
53020	Interest Received	\$ 13,121	\$ 15,500	\$ 4,905	\$ 13,000
53090	Other Miscellaneous Income	\$ 985	\$ 1,000	\$ 935	\$ 800
54020	Planner Application Processing	\$ 8,703	\$ 5,000	\$ 3,145	\$ 5,000
54050	Building Inspector Application Processing	\$ 10,659	\$ 7,000	\$ 5,809	\$ 7,000
54100	Animal License	\$ 81	\$ 100	\$ 214	\$ 300
54150	Business License	\$ 8,506	\$ 9,500	\$ 9,802	\$ 9,900
54300	Encroachment Permits	\$ 300	\$ 400	\$ 250	\$ 400
56400	Rental Income - Verizon	\$ 21,209	\$ 21,300	\$ 14,514	\$ 22,735
56500	Rental Income - Harbor	\$ 5,000	\$ 5,125	\$ -	\$ 5,125
56550	Rental Income - PG&E	\$ 8,584	\$ 8,500	\$ 1,247	\$ 8,750
56650	Rental Income - Suddenlink	\$ 4,565	\$ 4,492	\$ 2,367	\$ 4,825
56700	Rental Income - Town Hall	\$ 6,207	\$ 9,000	\$ 3,594	\$ 7,000
59999	Interdepartmental Transfer		\$ 30,000	\$ -	\$ 65,000
	TOTAL REVENUES	\$ 558,355	\$ 539,730	\$ 309,516	\$ 608,759

CITY OF TRINIDAD

FY2014-15 BUDGET

Proposed General Fund Admin Expenditures

		FY 2012-13 Actual	FY 2013-14 Budget	Actual Through 3/31/2014	FY 2014-15 Proposed Budget
201	EXPENDITURES				
60900	Honorariums	\$ 2,500	\$ 3,000	\$ 2,150	\$ 2,500
61000	Employee Wages	\$ 95,467	\$ 97,303	\$ 69,122	\$ 111,770
61250	Overtime	\$ -	\$ 500	\$ -	\$ -
61470	Fringe Benefits	\$ 600	\$ -	\$ 404	\$ 600
65100	Deferred Retirement	\$ 5,270	\$ 3,776	\$ 2,758	\$ 5,082
65200	Medical Insurance & Expense	\$ 7,486	\$ 5,779	\$ 3,499	\$ 10,068
65300	Worker's Compensation	\$ 3,512	\$ 3,211	\$ (3,275)	\$ 4,471
65500	Employee Mileage Reimbursement	\$ 565	\$ 1,000	\$ 365	\$ 750
65600	Payroll Tax	\$ 7,516	\$ 7,733	\$ 5,520	\$ 8,939
65800	Grant Payroll Allocation	\$ (4,848)	\$ 2,600	\$ (2,151)	\$ (2,500)
68090	Crime Bond	\$ 525	\$ 455	\$ 700	\$ 455
68200	General Liability Insurance	\$ 9,400	\$ 9,675	\$ 4,825	\$ 8,830
68300	Property & Casualty Insurance	\$ 3,705	\$ 4,080	\$ 3,798	\$ 4,280
2343	Attorney - Administrative Tasks	\$ 9,394	\$ 22,320	\$ 2,343	\$ 20,000
71130	Attorney - Litigation	\$ 13,563	\$ 8,000	\$ 4,688	\$ 10,000
71160	Accounting	\$ -		\$ -	\$ -
71210	City Engineer - Administration	\$ 1,194	\$ 1,500	\$ 1,406	\$ 2,000
71300	City Planner - Meetings	\$ (1,050)	\$ -	\$ -	\$ -
71310	City Planner - Administration	\$ 53,739	\$ 38,600	\$ 37,932	\$ 45,000
71410	Building Inspector - Admin Tasks	\$ 3,336	\$ 7,000	\$ 3,075	\$ 8,000
71420	Building Inspector - Permit Process	\$ 590	\$ -	\$ -	\$ -
71510	Accountant - Admin Tasks	\$ 13,569	\$ 15,600	\$ 9,292	\$ 11,050
71620	Auditor - Financial Reports	\$ 13,175	\$ 13,585	\$ 13,585	\$ 12,285
72000	TOT promotion	\$ 7,000	\$ 11,520	\$ 3,888	\$ 15,045
74200	Grant Expense	\$ 5,829		\$ (1,762)	\$ (700)
75110	Financial Advisor/Tech Support	\$ 2,072	\$ 1,000	\$ 2,795	\$ 5,700
75160	Library & Local Contributions	\$ 1,000	\$ 500	\$ -	\$ 500
75170	Rent	\$ 7,800	\$ 8,190	\$ 5,850	\$ 8,190
75180	Utilities	\$ 4,803	\$ 6,500	\$ 6,839	\$ 10,250
75190	Dues & Memberships	\$ 289	\$ 500	\$ 293	\$ 270
75200	Municipal Expense	\$ 4,739	\$ 3,500	\$ 2,427	\$ 5,700
75220	Office Supplies & Expense	\$ 3,755	\$ 5,500	\$ 4,582	\$ 6,000
75240	Bank Charges	\$ 119	\$ 200	\$ 245	\$ 200
75300	Contracted Services	\$ 3,032	\$ 5,000	\$ -	\$ -
75990	Miscellaneous Expense	\$ 113	\$ 100	\$ 62	\$ 100
76110	Telephone & Communications	\$ 1,137	\$ 1,550	\$ 1,009	\$ 1,550
76130	Cable and Internet Services	\$ 1,931	\$ 2,160	\$ 1,719	\$ 4,900
76150	Travel	\$ 1,277	\$ 1,500	\$ -	\$ 1,500
78160	Building Repairs & Maintenance	\$ 2,128	\$ -	\$ -	
78170	Security system				\$ 1,590
78190	Materials, Supplies & Equipment	\$ 5,389	\$ 1,500	\$ 1,234	\$ 1,500
96000	Trasfers In/Out	\$ 1,818	\$ -	\$ -	\$ -
	TOTAL EXPENSES	\$ 293,439	\$ 294,937	\$ 189,217	\$ 325,875

General Fund Department 301 - Police Department

		FY 2012-13 Actual	FY 2013-14 Budget	Actual Through 2/28/2014	FY 2014-15 Proposed Budget
301	EXPENDITURES				
61000	Employee Wages	\$ 4,395	\$ 4,847	\$ 3,191	\$ 3,327
65300	Workmen's Comp Insurance	\$ 213	\$ 160	\$ -	\$ 133
65400	Unemployment Compensation	\$ 449	\$ -	\$ -	\$ -
65600	Payroll Tax	\$ 371	\$ 371	\$ 244	\$ 255
65800	Grant Payroll Allolation	\$ (29)	\$ -	\$ (74)	\$ -
75170	Rent	\$ 7,800	\$ 8,580	\$ 5,200	\$ 8,190
75180	Utilities	\$ 2,048	\$ 2,140	\$ 1,438	\$ 2,485
75220	Office Supplies & Expense	\$ 542	\$ 300	\$ -	\$ 400
75300	Contracted Services	\$ 82,745	\$ 87,933	\$ -	\$ 88,085
75350	Animal Control	\$ 1,356	\$ 1,900	\$ 904	\$ 1,925
75990	Miscellaneous Expense	\$ 2	\$ -		\$ 1,000
76110	Telephone & Communications	\$ 929	\$ 1,040	\$ 623	\$ 1,630
	TOTAL EXPENSES	\$ 100,821	\$ 107,271	\$ 11,526	\$ 107,430

PROPOSED FY 2014-15 BUDGET
General Fund Dept. 401 - Fire Department

[illegible]

CITY OF TRINIDAD

PROPOSED FY2014-15 BUDGET**General Fund 501 Public Works**

		FY 2012-13 Actual	FY 2013-14 Budget	Actual Through 2/28/2014	FY 2014-15 Proposed Budget
501	EXPENDITURES				
61000	Employee Gross Wages	\$ 18,395	\$ 40,752	\$ 25,866	\$ 40,126
61250	Employee Overtime	\$ -	\$ 500		\$ 500
65100	Deferred Retirement	\$ 1,798	\$ 4,271	\$ 2,620	\$ 4,296
65200	Medical Insurance & Benefits	\$ 7,776	\$ 23,141	\$ 14,130	\$ 28,435
65300	Workmen's Comp Insurance	\$ 745	\$ 1,389	\$ -	\$ 1,704
65600	Payroll Tax	\$ 1,520	\$ 3,547	\$ 2,181	\$ 3,587
65800	Grant Payroll Allocation	\$ (744)	\$ -	\$ (294)	\$ (500)
68200	General Liability Insurance	\$ -			\$ -
71210	City Engineer -Admin	\$ 3,945	\$ 4,800	\$ 3,071	\$ 4,800
71250	City Engineer - Project Fees	\$ 1,370	\$ 4,000	\$ 3,034	\$ 6,000
71510	Accountant - Admin Tasks	\$ 510	\$ -	\$ -	\$ -
75180	Utilities	\$ 693		\$ 22	
75300	Contracted Services	\$ 2,861	\$ 13,900	\$ 3,025	\$ 41,000
75370	Uniforms/personal equipment	\$ 91	\$ 450	\$ -	\$ 450
78100	Street Maintenance & Repair	\$ 2,580	\$ 5,000	\$ 460	\$ 5,000
78120	Street Lighting - Operations	\$ -	\$ 4,500	\$ 1,980	\$ 4,000
78130	Trail & Park Maintenance	\$ 728	\$ 2,500	\$ 101	\$ 2,500
78140	Vehicle Fuel & Oil	\$ 2,146	\$ 4,700	\$ 2,651	\$ 4,700
78150	#REF!	\$ 898	\$ 2,500	\$ 222	\$ 2,500
78160	Building Repairs & maintenance	\$ -	\$ 7,800	\$ 9,682	\$ 45,000
78180	Other Repair & Maintenance	\$ 2		\$ -	\$ -
78190	Materials, Supplies & Equipment	\$ 6,350	\$ 6,500	\$ 2,690	\$ 6,500
78200	Equipment Repairs & Maintenance	\$ 357		\$ 525	\$ 500
90000	Transfer to Reserve	\$ 10,000	\$ -		\$ -
	TOTAL EXPENSES	\$ 62,021	130,250	\$ 71,966	\$ 201,098

CITY OF TRINIDAD

PROPOSED FY2014-15 BUDGET**Special Revenue Fund - Integrated Waste Management****Fund 204**

		FY 2012-13 Actual	FY 2013-14 Budget	Actual Through 3/31/2014	FY 2014-15 Proposed Budget
204	REVENUES				
46000	Grant Income	\$ 5,000	\$ 5,000	\$ -	\$ -
47600	Blue Bag Sales	\$ 3,585	\$ 4,000	\$ -	\$ -
47650	Recycling Revenue	\$ 25,257	\$ 29,000	\$ 19,658	\$ 5,640
53090	Other Miscellaneous Income			\$ 2,100	\$ -
56150	Franchise Fees				\$ 7,000
	TOTAL REVENUES	\$ 33,842	\$ 38,000	\$ 21,758	\$ 12,640
204	EXPENDITURES				
61000	Employee Gross Wages and Overtime	\$ 4,642	\$ 8,680	\$ 6,223	\$ 9,716
65100	Deferred Retirement	\$ 633	\$ 1,075	\$ 743	\$ 1,251
65200	Medical Insurance	\$ 1,985	\$ 5,084	\$ 3,503	\$ 7,302
65300	Workman's Compensation	\$ 212	\$ 296	\$ (112)	\$ 344
65600	Payroll Tax	\$ 452	\$ 767	\$ 533	\$ 767
65800	Grant Payroll Allocation	\$ (126)	\$ -	\$ (113)	\$ -
75120	Waste Recycling Pickup/Disposal	\$ 14,597	\$ 18,375	\$ 1,632	\$ 500
75130	Garbage	\$ 1,567	\$ -	\$ 483	\$ -
75140	Blue Bag Purchases	\$ 2,475	\$ 4,000	\$ -	\$ -
78100	Sanitation	\$ 4,750	\$ 6,764	\$ 4,077	\$ 500
78190	Materials, Supplies & Equipment	\$ 1,542	\$ 1,800	\$ 1,116	\$ 1,000
78210	Advertising Outreach	\$ -	\$ -	\$ -	\$ -
85000	Capital Outlay	\$ -	\$ -	\$ -	\$ -
	TOTAL EXPENSES	\$ 32,729	\$ 46,841	\$ 18,085	\$ 21,380

CITY OF TRINIDAD

PROPOSED FY2014-15 BUDGET**Enterprise Fund - Water****Fund 601**

		FY 2012-13 Actual	FY 2013-14 Budget	Actual Through 2/28/2014	FY 2014-15 Proposed Budget
601	REVENUES				
53020	Interest Received	\$ 3,929	\$ 4,500	\$ -	\$ 4,000
53090	Other Miscellaneous Income	\$ 2,491	\$ 2,000	\$ 3,782	\$ 2,500
57100	Water Sales	\$ 281,160	\$ 289,000	\$ 198,571	\$ 305,000
57300	New Water Hookups	\$ 2,000	\$ 3,000	\$ -	\$ 3,000
57500	Penalties	\$ (1,132)	\$ 3,000	\$ (786)	\$ 2,000
	TOTAL REVENUES	\$ 288,448	\$ 301,500	\$ 201,567	\$ 316,500
601	EXPENSES				
27200	Safe Drinking Water Bond	\$ 10,259	\$ 11,096	\$ 10,760	\$ -
61000	Employee Wages	\$ 85,291	\$ 81,844	\$ 51,821	\$ 79,032
61250	Employee Overtime	\$ -	\$ 2,000	\$ -	\$ 2,000
65100	Deferred Retirement	\$ 9,440	\$ 9,516	\$ 6,026	\$ 9,081
65200	Medical Insurance & Expense	\$ 33,871	\$ 40,582	\$ 24,638	\$ 42,045
65300	Workmen's Compensation	\$ 3,406	\$ 2,751	\$ (952)	\$ 3,229
65600	Payroll Tax	\$ 7,115	\$ 7,105	\$ 4,417	\$ 6,871
65800	Grant Payroll Allocation	\$ (2,083)	\$ -	\$ (838)	\$ (1,000)
68090	Crime Bond	\$ 175	\$ -	\$ -	\$ -
68200	General Liability Insurance	\$ 5,062	\$ 5,210	\$ 2,598	\$ 4,755
68300	Property & Casualty Insurance	\$ 1,995	\$ 2,195	\$ 2,045	\$ 2,305
71110	City Attorney - Administrative Tasks	\$ -	\$ 500	\$ -	\$ 500
71210	City Engineer - Admin Tasks	\$ 2,582	\$ 4,000	\$ -	\$ 4,000
71510	Accountant	\$ 7,181	\$ 8,400	\$ 4,618	\$ 5,950
71620	Auditor	\$ 7,315	\$ 7,315	\$ 7,315	\$ 6,615
72100	Bad Debts	\$ 373	\$ 500	\$ -	\$ 350
75110	Financial Advisor/tech support	\$ 45	\$ -	\$ -	\$ -
75180	Utilities	\$ 12,051	\$ 13,000	\$ 9,149	\$ 15,835
75190	Dues & Memberships	\$ 804	\$ 700	\$ 811	\$ 700
75200	Municipal Expense				\$ 575
75220	Office Supplies & Expense	\$ 2,460	\$ 3,200	\$ 1,509	\$ 3,500
75230	Interest Expense	\$ 764	\$ -	\$ 224	\$ -
75240	Bank Charges	\$ 60	\$ 100	\$ 20	\$ 150
75280	Training/Education	\$ 178	\$ 500	\$ 331	\$ 500
75300	Contracted Services				\$ 7,000
75990	Miscellaneous Expense	\$ -	\$ 250	\$ -	\$ 250
76110	Telephone	\$ 1,160	\$ 1,160	\$ 633	\$ 1,000
76130	Cable & Internet Service	\$ 539	\$ 620	\$ 392	\$ 620
76160	Licenses & Fees	\$ 2,359	\$ 2,475	\$ 2,360	\$ 2,475
78140	Vehicle Fuel and Oil	\$ 1,938	\$ 2,500	\$ 987	\$ 2,500
78150	Vehicle Repairs	\$ 991	\$ 2,000	\$ 218	\$ 2,000
78160	Building Repairs and Maintenance	\$ 86	\$ 1,200	\$ 390	\$ 1,200
78170	Security System	\$ 276	\$ 500	\$ 232	\$ 500
78190	Materials, Supplies and Equipment	\$ 3,042	\$ 6,000	\$ 79	\$ 6,000
78200	Equipment Repairs & Maintenance	\$ 695	\$ 1,000	\$ -	\$ 1,000
79100	Water Lab Fees	\$ 2,130	\$ 4,500	\$ 1,526	\$ 4,500
79120	Water Plant Chemical	\$ 5,012	\$ 12,000	\$ 4,941	\$ 12,000
79130	Water Line Hook-Ups	\$ -	\$ 3,000	\$ -	\$ 3,000
79150	Water Line Repair and Maintenance	\$ 28,198	\$ 20,000	\$ 2,264	\$ 20,000

[illegible]

CITY OF TRINIDAD

PROPOSED FY2014-15 BUDGET**Enterprise Fund - Cemetery****Fund 701**

		FY 2012-13 Actual	FY 2013-14 Budget	Actual Through 2/28/2014	FY 2014-15 Proposed Budget
701	REVENUES				
53020	Interest Income	\$ 936	\$ 1,200	\$ -	\$ 900
58100	Cemetery Plot Sales	\$ 12,135	\$ 6,000	\$ 9,280	\$ 7,500
58150	Cemetery Plot Refunds	\$ -		\$ -	
	TOTAL REVENUES	\$ 13,071	\$ 7,200	\$ 9,280	\$ 8,400
701	EXPENDITURES				
61000	Employee Gross Wages and Overtime	\$ 5,142	\$ 5,520	\$ 3,501	\$ 12,210
65100	Deferred Retirement	\$ 633	\$ 683	\$ 424	\$ 1,585
65200	Medical Insurance & Expense	\$ 1,985	\$ 2,744	\$ 1,680	\$ 9,336
65300	Workmen's Comp Insurance	\$ 213	\$ 228	\$ (56)	\$ 528
65600	Payroll Tax	\$ 452	\$ 487	\$ 300	\$ 1,132
65800	Grant Payroll Allocation	\$ (126)		\$ (99)	\$ (50)
75180	Utilities	\$ 81		\$ 424	\$ 700
78190	Materials, Supplies & Equipment	\$ 404	\$ 1,500	\$ 662	\$ 1,000
	TOTAL EXPENSES	\$ 8,784	\$ 11,162	\$ 6,836	\$ 26,441